

OFFICE OF THE CONTROLLER OF EXAMINATION
(ADMISSION SECTION)
Aligarh Muslim University, ALIGARH (UP)

D. No. 3822...../Adms/

Dated: 23.09.2025

NOTICE

Applications are invited in the prescribed format for admission to the Bachelor of Business Administration (BBA) course under the Self-Financing Scheme at the AMU Centres located at Malappuram (Kerala) and Murshidabad (West Bengal) for the academic session 2025–2026, against available vacancies.

Eligibility Criteria

Senior Secondary School Certificate Examination in Commerce/Arts/Science/Social Sciences or an equivalent examination with at least 50% marks in aggregate.

OR

Diploma in Secretarial Practice examination of this University with not less than 55% marks (in theory subjects only) in aggregate.

Note: Candidate should refer to 'Allowed Courses' under 'Important Information & Rules to ascertain whether s/he is permitted to apply for the course of study.

Age Limit : Not more than 24 years as on 01st July in the year of admission.

Selection Procedure

Admission will be offered strictly as per merit determined on the basis of marks obtained at Senior Secondary School Certificate Examinations.

How to Apply

- Take a print of Application Form available on the website : www.amucontrollerexams.com
- Submit the Hard Copy of the Application Form, complete in all respects, with the requisite fee at any of the following Offices, **on or before 05.10.2025:**
 - (i) Office of the Director, AMU Malappuram Centre
 - (ii) Office of the Director, AMU Murshidabad Centre
 - (iii) Office of the Controller of Examinations, Admission Section, AMU, Aligarh

Additional Information :

1. Students admitted to B.B.A. programme shall pay additional Development Charges of Rs. 20,000/- per semester.
2. Students admitted to B.B.A. programme shall pay additional Training / Educational Tour / Field Visit Charges of Rs. 5,000/- per semester.
3. The University reserves the right not to admit any candidate and / or change / modify the notified Intake, eligibility criteria, admission processes anytime without giving any prior notification.
4. The students shall pay **Rs. 850/- (non-refundable)** towards Processing Charges in the form of Demand Draft (DD) payable at SBI, AMU, Aligarh in favour of Finance Officer, A.M.U., Aligarh.


(QAZI ZUBAIR AHMAD)
Section Officer (Admissions)

Distribution :

1. All Deans of the Faculties / DSW / Proctor
2. All Chairmen of the Departments of Studies
3. Principals of the Colleges / Institutes / Polytechnics including Schools maintained by the University
4. Coordinators / Directors of Centres / Units
5. Finance Officer
6. Incharge, Maulana Azad Library
7. Public Relations Officer with the request to publish this information in all leading newspapers including regional languages also
8. Deputy Registrar (Councils) along with the necessary papers to report in the Academic Council.
9. AFO (Students / Cash Section)
10. All Assistant Controllers / Deputy Controllers in the Controller's Office
11. Incharge, CCAE Unit / Internet Section with the request to upload the same on the website
12. AR at VC's / PVC's Secretariat
13. SO (Admissions / Controller's Secretariat / Students Section / Cash Section)
14. Sr. PA to Registrar / Finance Officer / Controller / PVC's Office
15. Dealing Assistant of the Course concerned
16. Notice Board / Guard File

Course Name	Demand Draft No. with date	Amount (Rs.)



(For Office use only)

ALIGARH MUSLIM UNIVERSITY, ALIGARH**Session: 2025-2026**

**Application Form for Admission to
BACHELOR OF BUSINESS ADMINISTRATION (BBA)
(AMU Centres : Malappuram / Murshidabad)**

Affix
(Do not staple)
Self Attested
Recent
Photograph of
size 2.5cm. x 3 cm.

(1) **Name of the Candidate** (Mr./Ms.)
(As in HS/SS Certificate)

(2) **Father's Name** _____ (3) **Mother's Name** _____

(4) **Status** _____
(Internal/External)

(4a) **Enrolment No.** _____
(For candidates already enrolled or has been a student of AMU, Aligarh)

(4b) **Hall/NRSC** _____
(Code only)

(5) **Date of Birth**

Day	Month	Year

(6) **Gender (M/F)** _____

(7) **Nationality** _____

(8) **Details of Qualifying Examination** (* Write RA if result is not declared)

Examination	Roll No.	Year of Passing/ Appearing	Board/ University	Marks Obtained	Maximum Marks	Division	Remarks

(9) **Details of Other Examination Passed/Appearing as on date:**

Examination	Roll No.	Year of Passing/ Appearing	Board/ University	Marks	Maximum Marks
S.S.C./High School					

(10) **Is Hostel Accommodation Required, if admitted? (Yes/No) :** _____

(11) **Employed (Yes/No) :** _____ (If yes, No Objection Certificate from the present employer must be enclosed.)

(12) Correspondence Address

District _____

State _____ **Pin Code** _____

Email _____

Tel. /Mobile No. _____

(13) Permanent Home Address

District _____

State _____ **Pin Code** _____

Email _____

Tel. /Mobile No. _____

(Father's/Mother's/Guardian's)

(14)**Information for statistical purpose**

(a) Religion _____ (b) SC/ST/OBC _____ /Caste _____ (c) Rural/Urban _____

(d) Father's/Guardian's monthly income Rs. _____ (e) Occupation _____

(15) Declaration

I SOLEMNLY UNDERTAKE to accept and abide by the rules of the Aligarh Muslim University and all the decisions of the Academic Council & other statutory University bodies in regard to my admission.

I hereby solemnly affirm that I have gone through the Guide to Admissions 2020-21 and solemnly declare on oath that the entries made by me in the above columns are true to the best of my knowledge and belief and if at any time, the entries are found incorrect, the admission may out rightly be cancelled leading to the disciplinary action.

Date: _____

Thumb impression of the candidate, Male (LTI), Female (RTI)

Signature of the candidate

(For the Office of the Proctor)

Nothing objectionable has been found against the candidate. He/she may be considered for admission to _____
Course for the academic session 2025-26

Dated _____

PROCTOR
With Office Seal

(For Office of the Dean, Students' Welfare)

Allotted _____ Hall

Dated _____

DEAN, STUDENTS' WELFARE
With Office Seal

(16). List of enclosures attached with the Application Form:

1.	Attested copies of HS/SSC Certificate or its equivalent Examination in support of Date of Birth.	For Office use only
2.	Original Migration/Character Certificate/Transfer Certificate.	1. Verified Original Documents
3.	Copy of Allotment letter	2. the candidate is eligible/not eligible for admission in _____
4.	_____	
5.	_____	
6.	_____	
		(signature of verifying officer)
		Name _____
		Deptt. _____
		Date _____

Note: 1. Original certificates/documents not to be attached with the Application Form in any case.
2. All documents must be self attested.

(17) Candidate is required to write in CAPITAL LETTERS his/her name and complete postal address for correspondence.

Name _____	Name _____												
Address _____	Address _____												
_____	_____												
District _____ State _____	District _____ State _____												
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