

**OFFICE OF THE CONTROLLER OF EXAMINATIONS
(ADMISSION SECTION), A.M.U., ALIGARH**

D. No. 982...../Adms.

Dated : 21.11.2022

NOTICE

**ATTENTION : Students admitted during the current
session 2022-2023**

It is hereby notified that those who have been admitted in any course during the session 2022-2023 are required to report in person at the concerned Office of the Dean / Chairman / Principal / Director / Coordinator for **PHYSICAL VERIFICATION** along with the following Original Documents to be submitted in the concerned office on or before **30.11.2022:**

1. Marks sheet / grade sheet of qualifying examination (with **FOUR** Self attested photocopies)
2. Transfer / Migration and Character Certificate from the Institution last attended (if not enrolled at AMU). If the Certificate(s) is/are not available, give an undertaking on prescribed format to submit the same by **the notified date**.
3. High School Certificate or its equivalent in support of the date of birth.
4. FIVE (2.5 x 3.0 cms) recent front facing colour photographs (in white background).
5. Documents in support of Special Categories claimed in Application Form (as given in Table III).
6. Leave Sanction / Relieving Order from the employer for the entire duration of the course, if employed.
7. Name Removal Certificate from the rolls of the concerned Faculty / College / Unit (if already enrolled to any full time course of study at AMU).
8. **Two Undertakings on plain paper** – one on your behalf and the other on behalf of your parents / guardian regarding not to indulge in ragging (Proforma given in **Appendix**)

(FAISAL WARIS)
Assistant Controller
(Admissions)

Copy to :

1. All concerned with the request to kindly return the Application Forms along with Original Character Certificates / Migration Certificate and any other relevant documents, after completion of the above task.
2. AR at VC's Secretariat
3. Incharge, CCAE Unit for necessary action
4. SO (Admissions / Controller's Secretariat)
5. Mr. Rajuddin, CCAE Unit
6. Dealing Assistant of the course concerned for follow up action.

21/11/22
Assistant Controller
(Admissions)